

FOOTBALL TRADEDIRECTORY.COM



USER GUIDE FOR ADVERTISERS

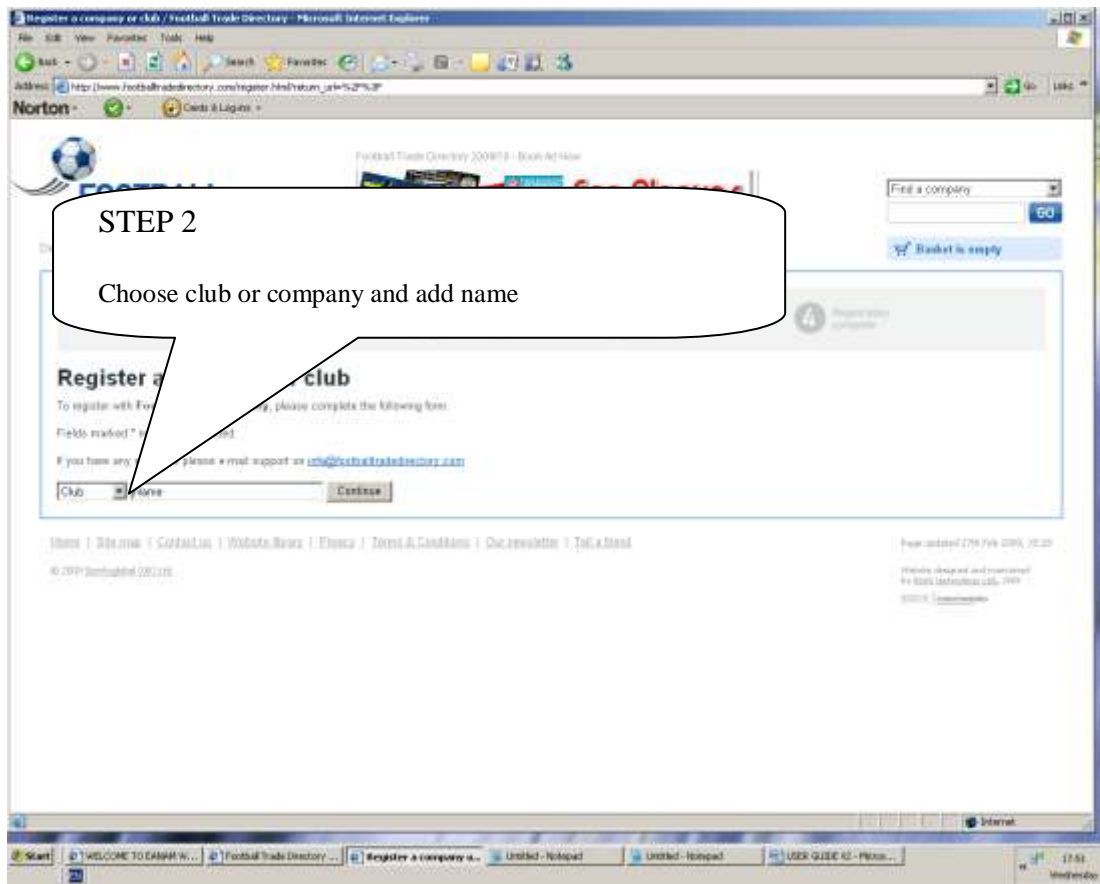
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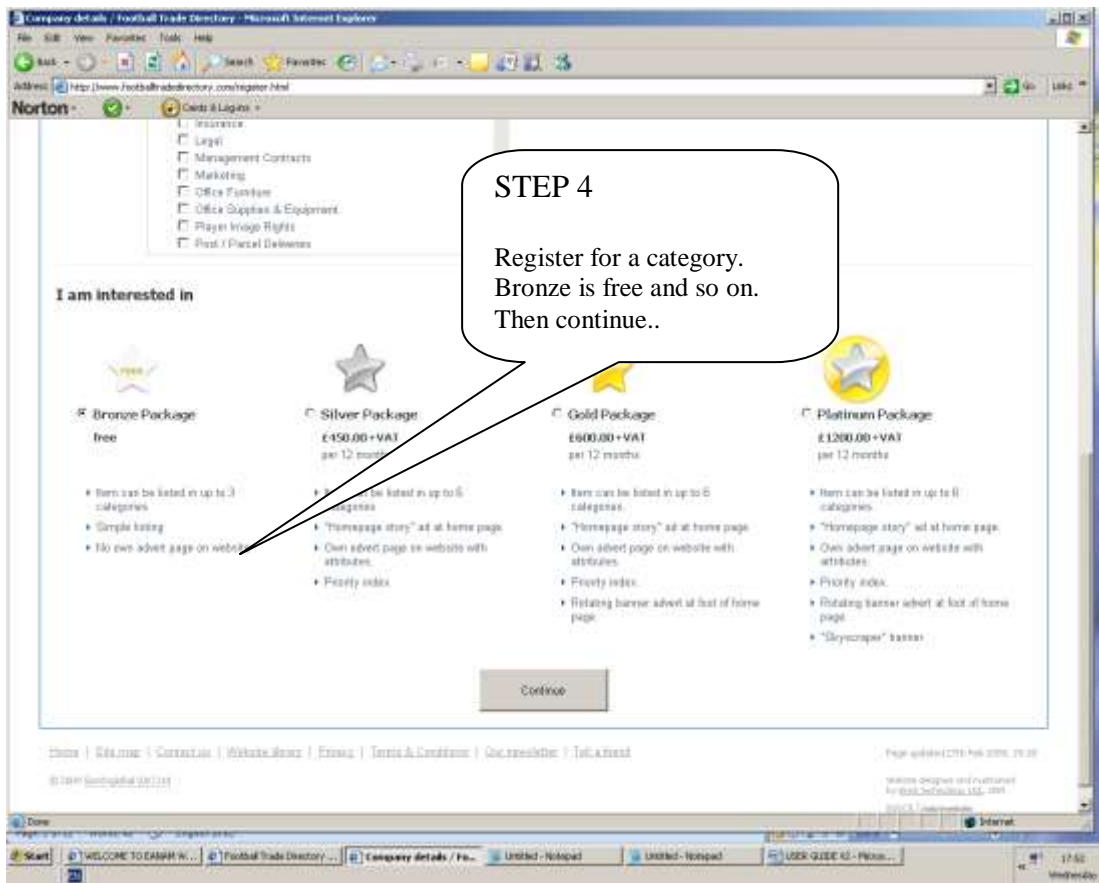
Steps 1-4 Registering your company

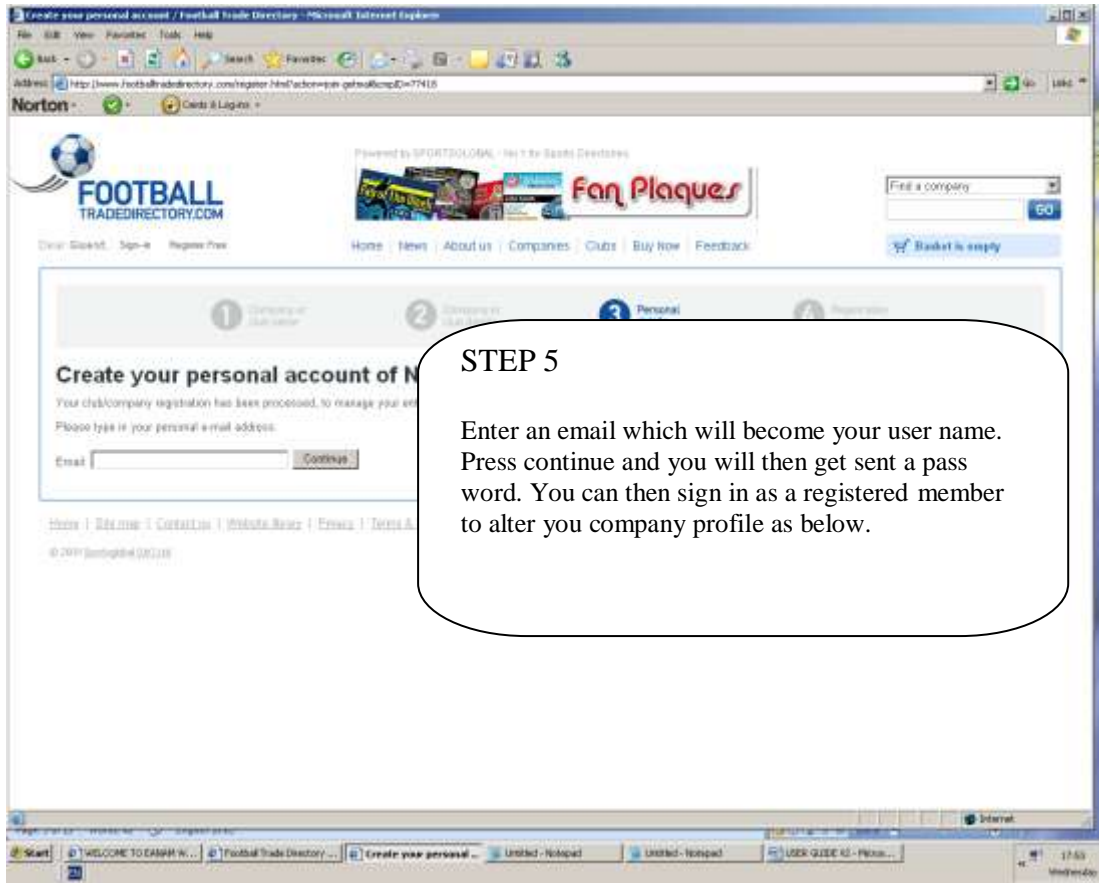
Steps 6-33 Up-dating your company profile/creating new profile

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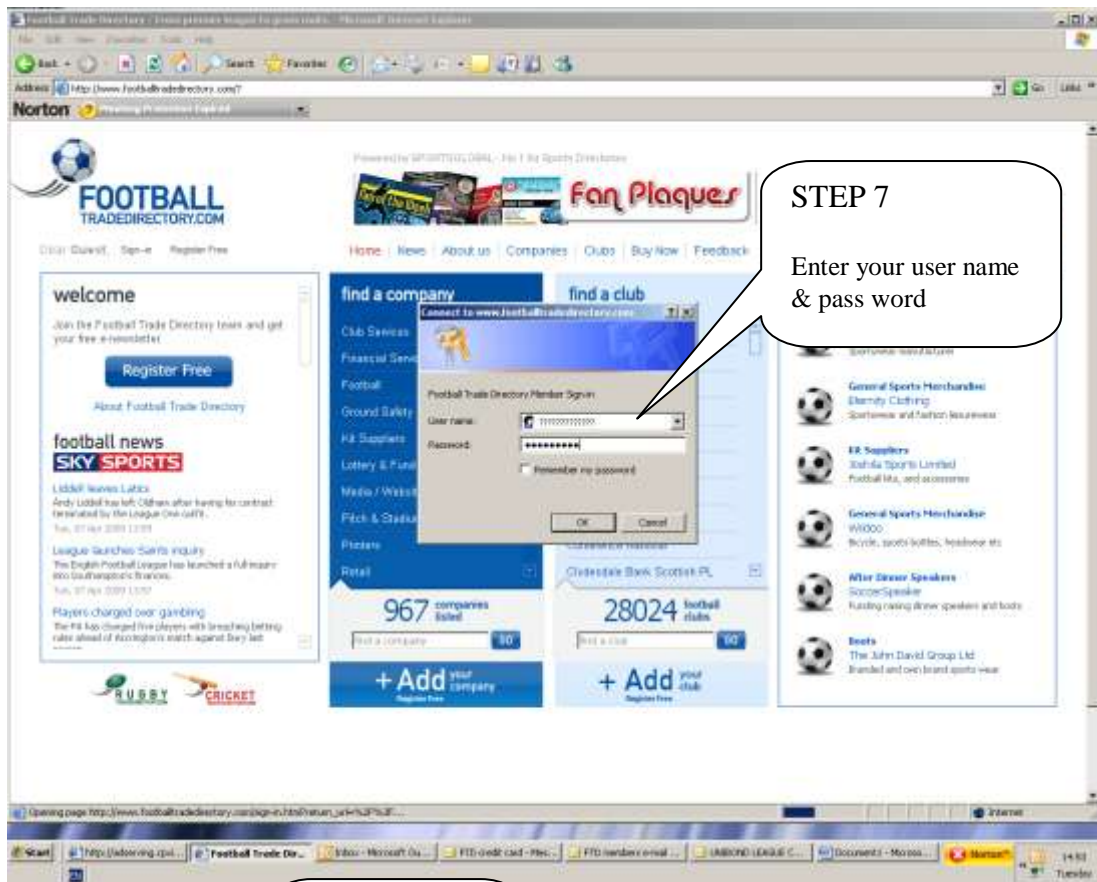






Up dating your company profile/creating new profile



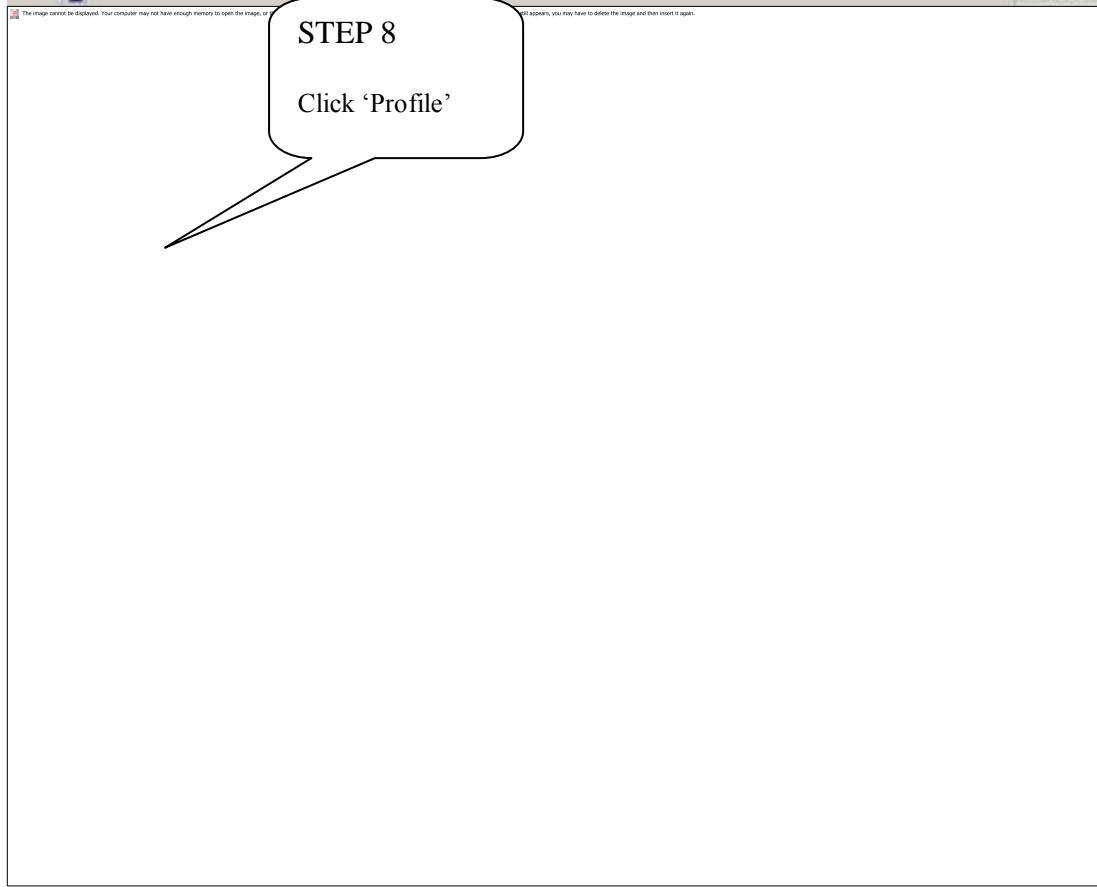


STEP 7

Enter your user name & pass word

STEP 8

Click 'Profile'



Your profile details

Change e-mail address (leave blank to avoid changing)
 Current e-mail: david.robertson@fwp.uk.com
 New e-mail:

Change password (leave blank to avoid password changing)
 New password:
 Repeat password:

Contact details
 Title:
 First name:
 Last name:
 Company:
 Position:
 Address:
 City:
 County:
 Postal code:
 Country:
 Direct phone No:

You are the member of

Item	Your role	Actions
FWP Ltd Designing and constructing of stadiums Company, 01627040311	Admin	Edit details View profile Manage members Company statistics Language / Filter

STEP 9

Check your profile details are correct. The person named here is the administrator for your company. Other members may be added under 'manage members' They will receive the newsletter but are not an administrator.

Your profile details

Change e-mail address (leave blank to avoid changing)
 Current e-mail: david.robertson@fwp.uk.com
 New e-mail:

Change password (leave blank to avoid password changing)
 New password:
 Repeat password:

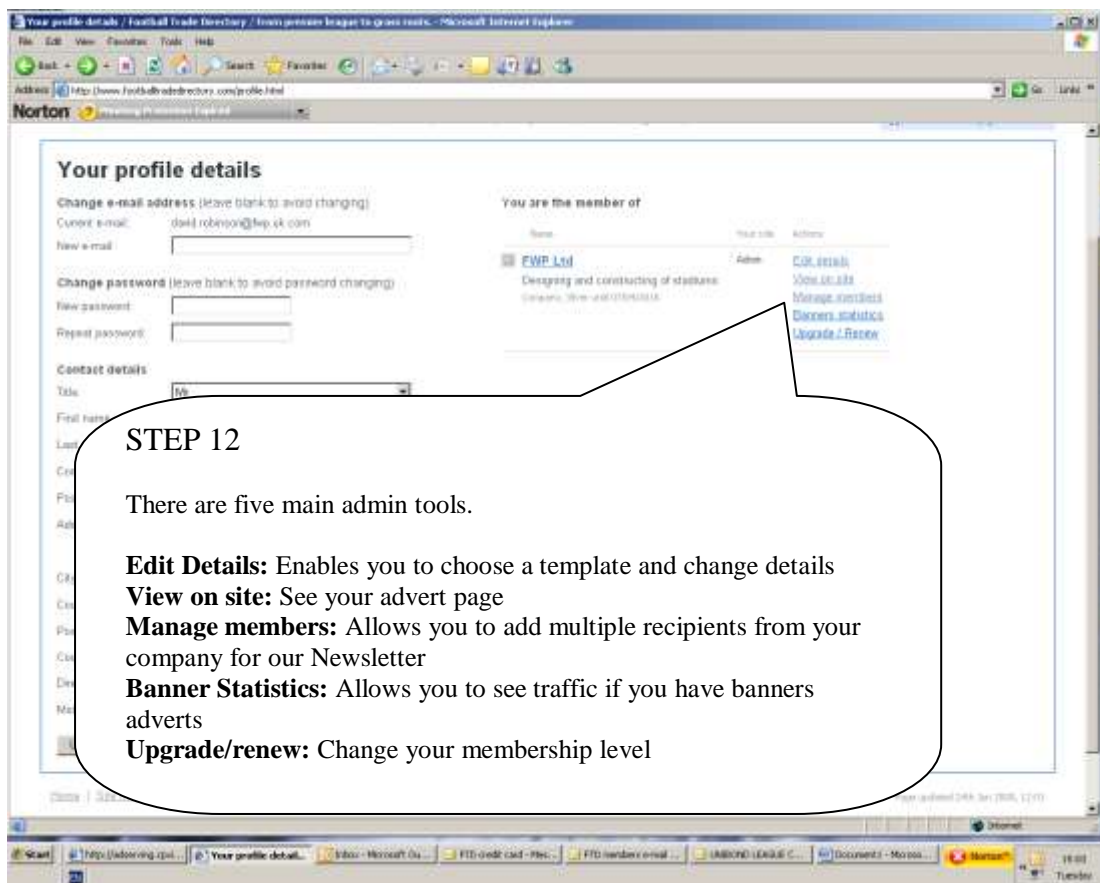
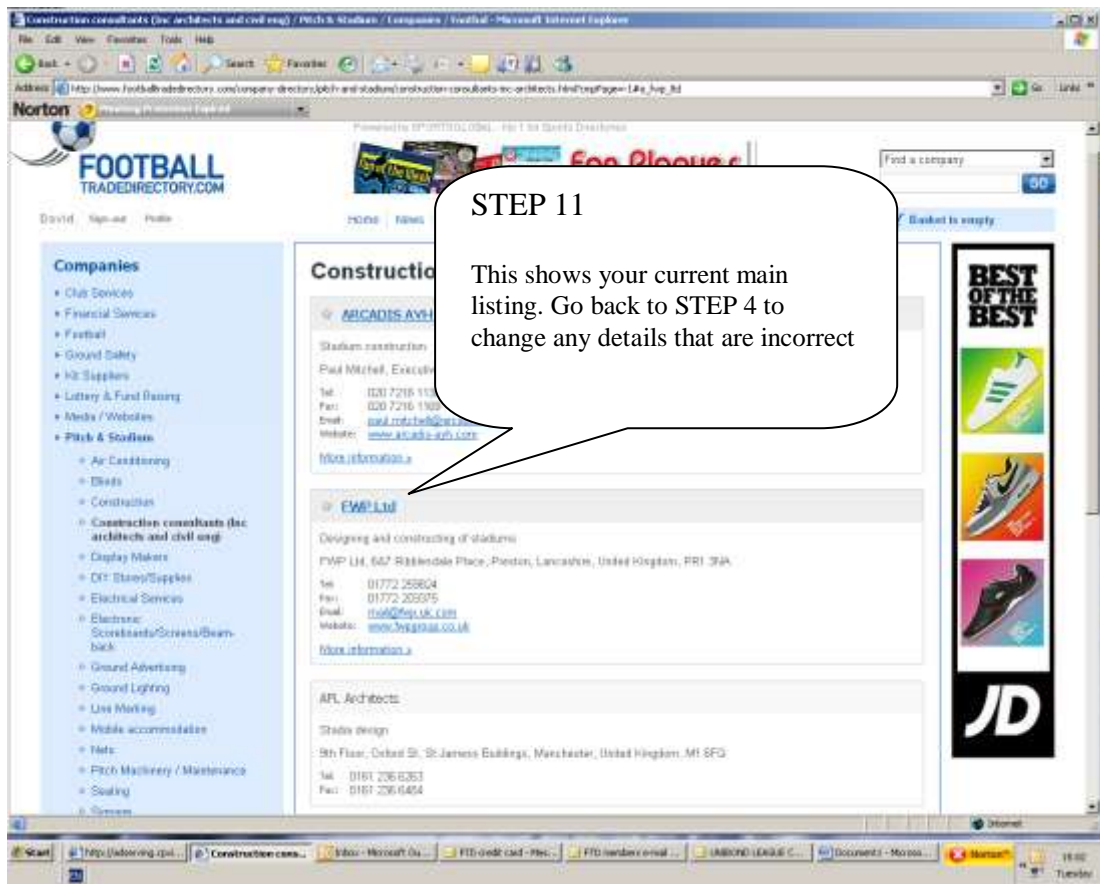
Contact details
 Title:
 First name:
 Last name:
 Company:
 Position:
 Address:
 City:
 County:
 Postal code:
 Country:
 Direct phone No:

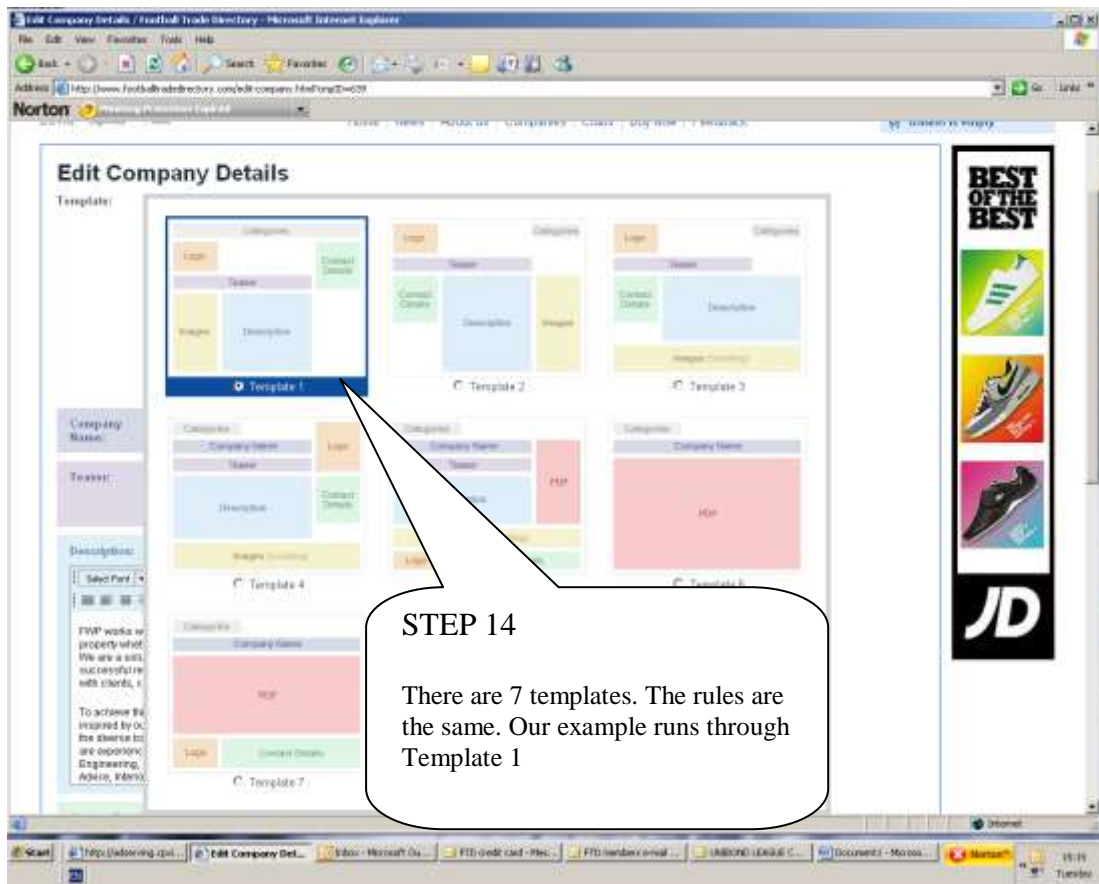
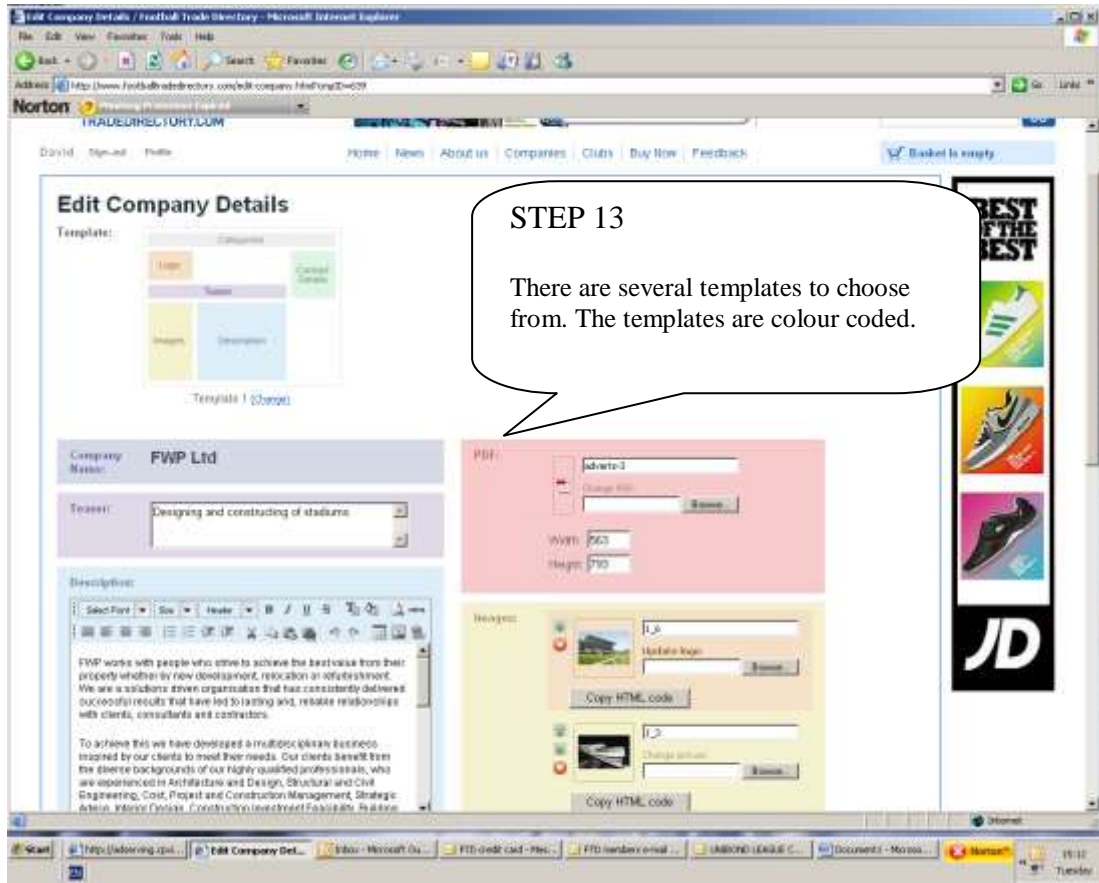
You are the member of

Item	Your role	Actions
FWP Ltd Designing and constructing of stadiums Company, 01627040311	Admin	Edit details View profile Manage members Company statistics Language / Filter

STEP 10

Check your listing by clicking this link and goes to STEP 6





The image cannot be displayed. Your computer may not have enough memory to open the image, or the image may have been corrupted. Restart your computer, and then open the file again. If the red x still appears, you may have to delete the image and then insert it again.

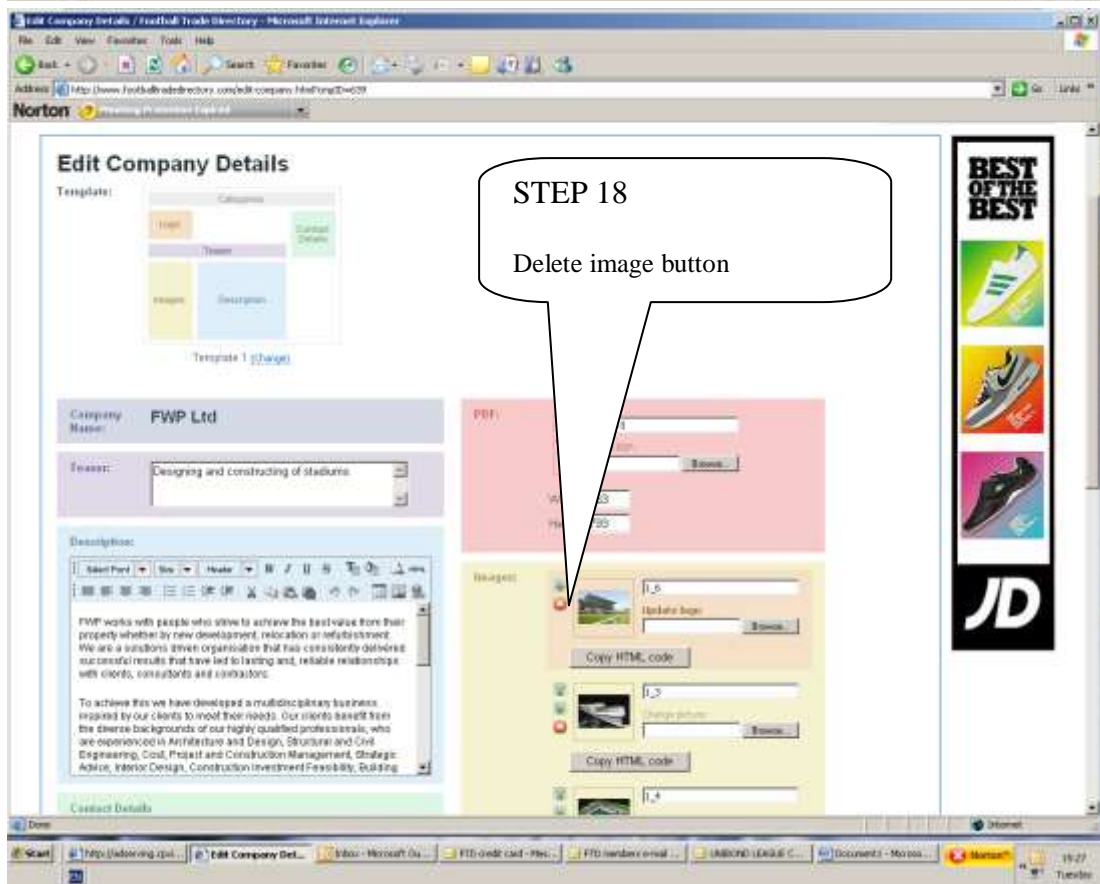
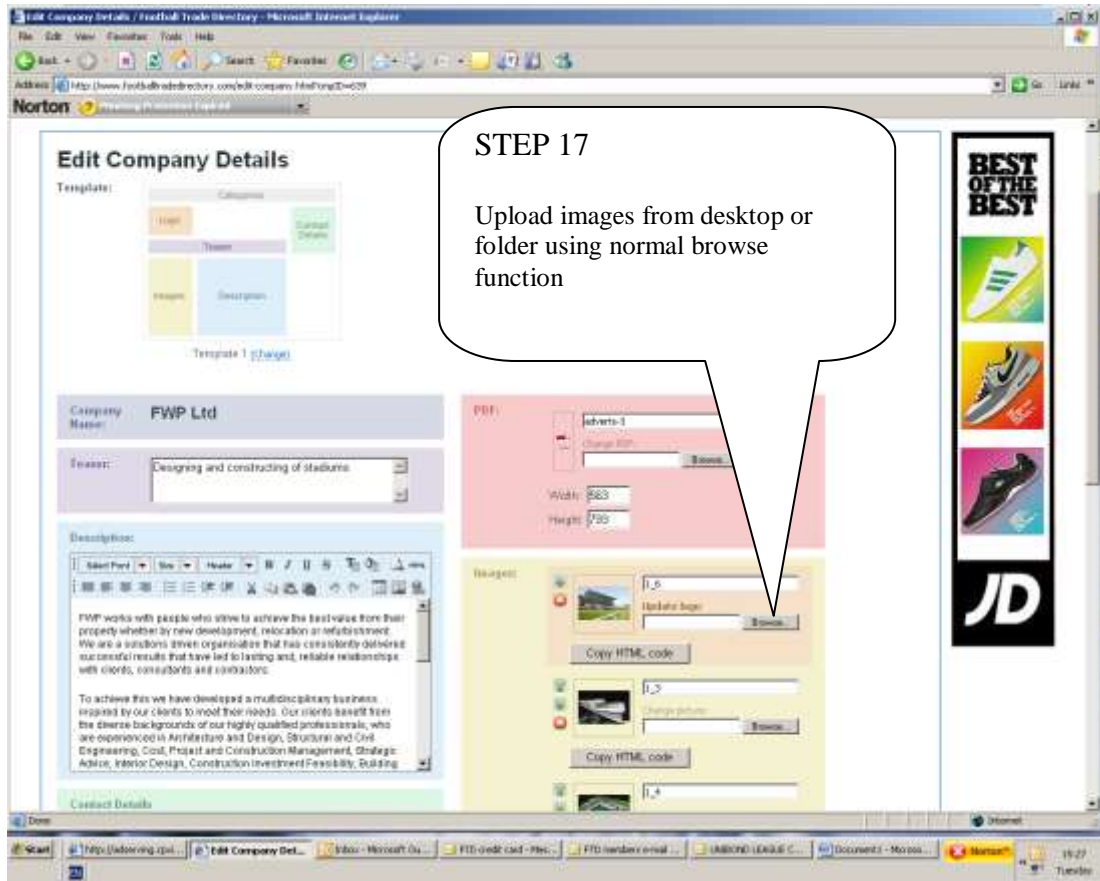
STEP 15

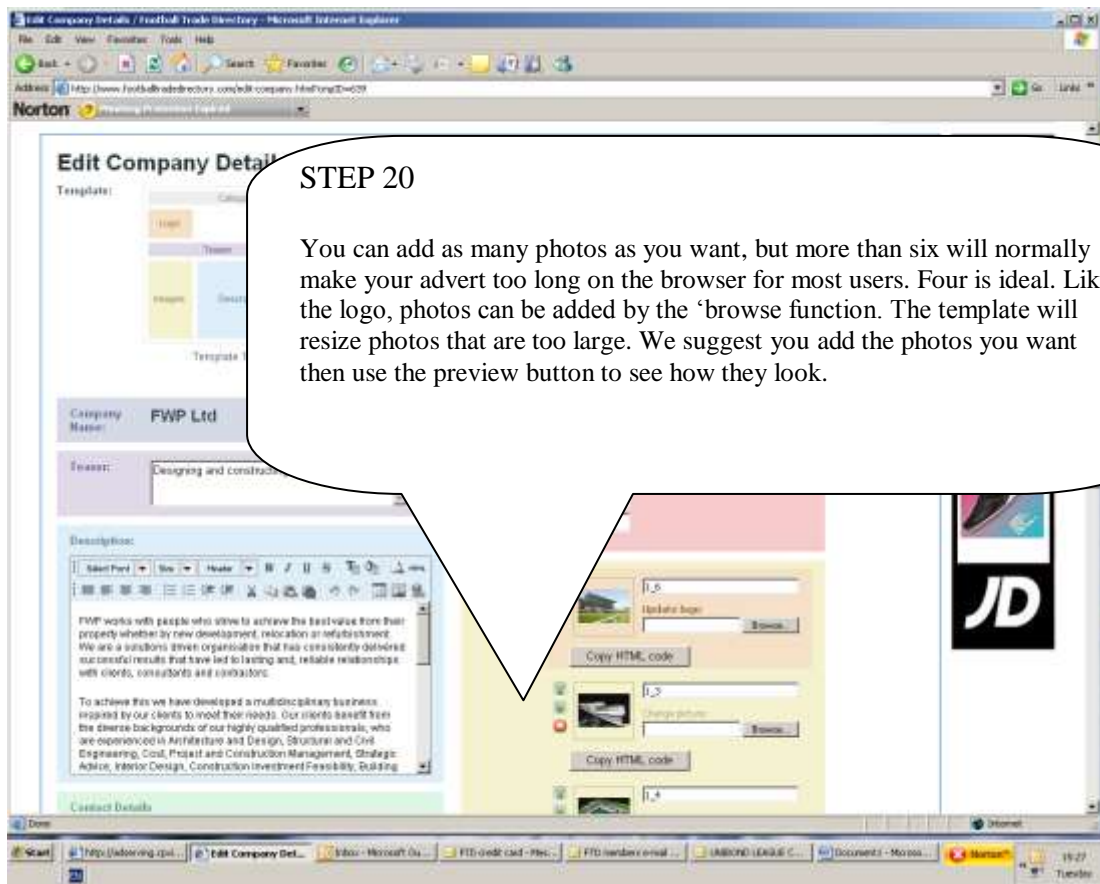
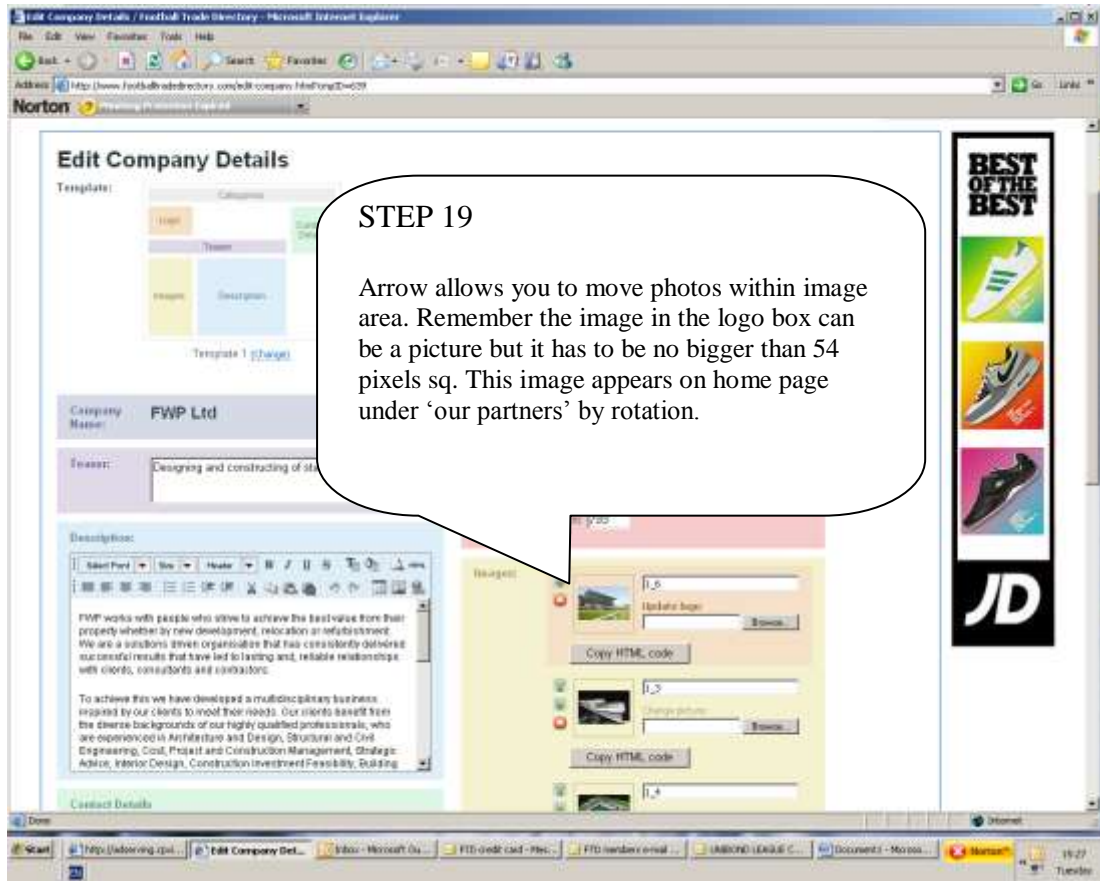
Choose category for add to appear in by ticking box(es): Maximum 6

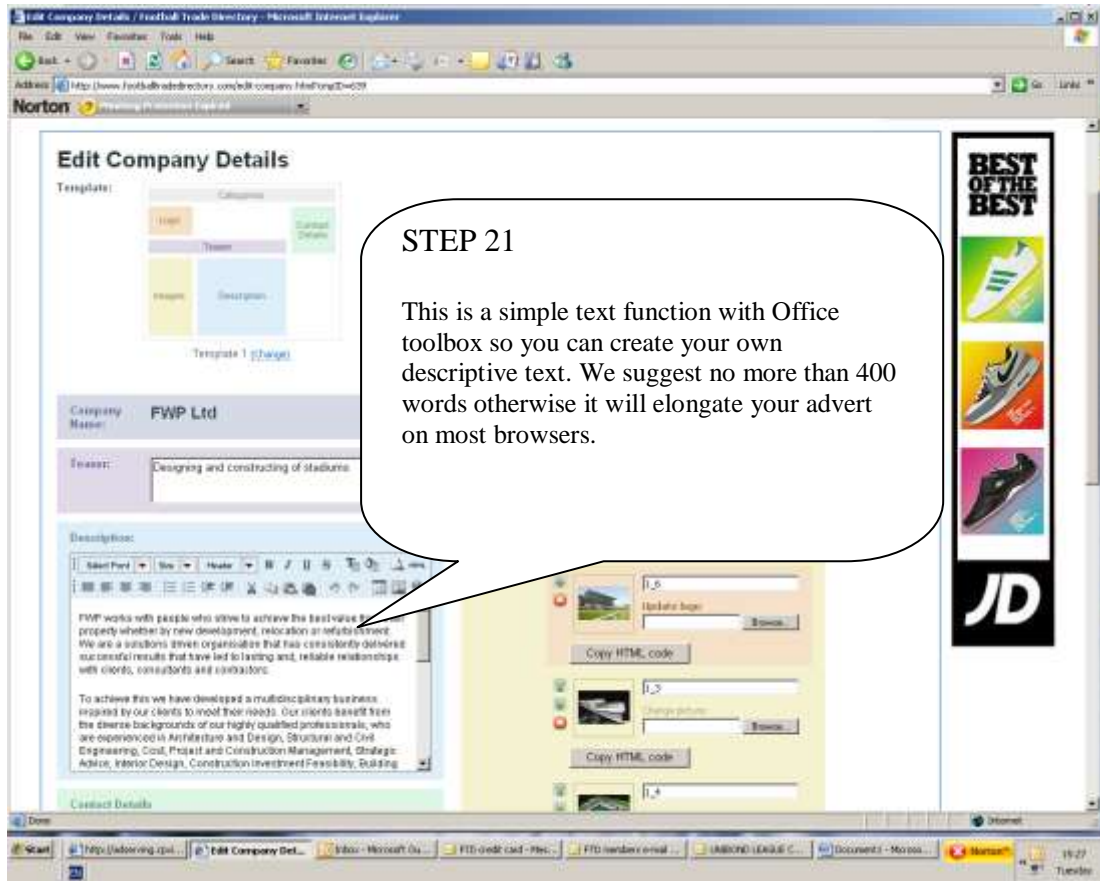
The image cannot be displayed. Your computer may not have enough memory to open the image, or the image may have been corrupted. Restart your computer, and then open the file again. If the red x still appears, you may have to delete the image and then insert it again.

STEP 16

Allows you to enter an image of your logo. Has to be in tif or jpeg format; The logo has ideally to be 54 x 54 pixels.

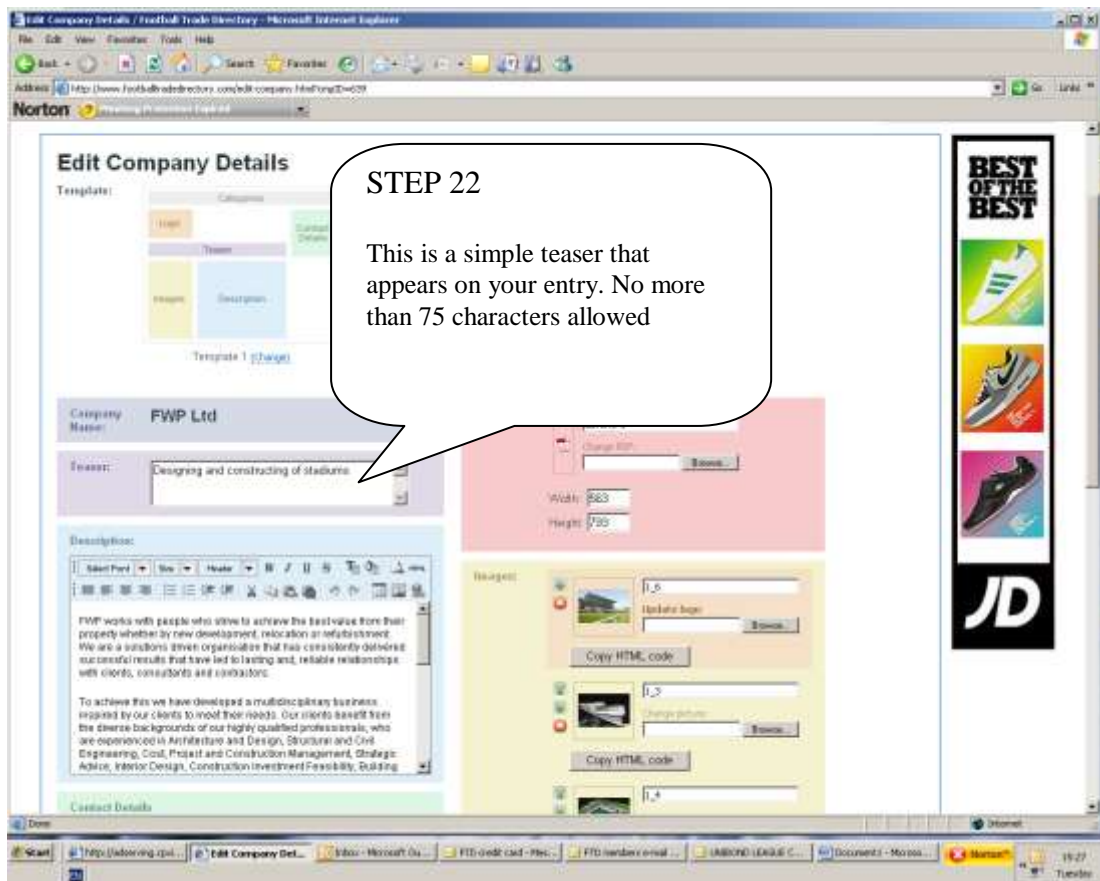






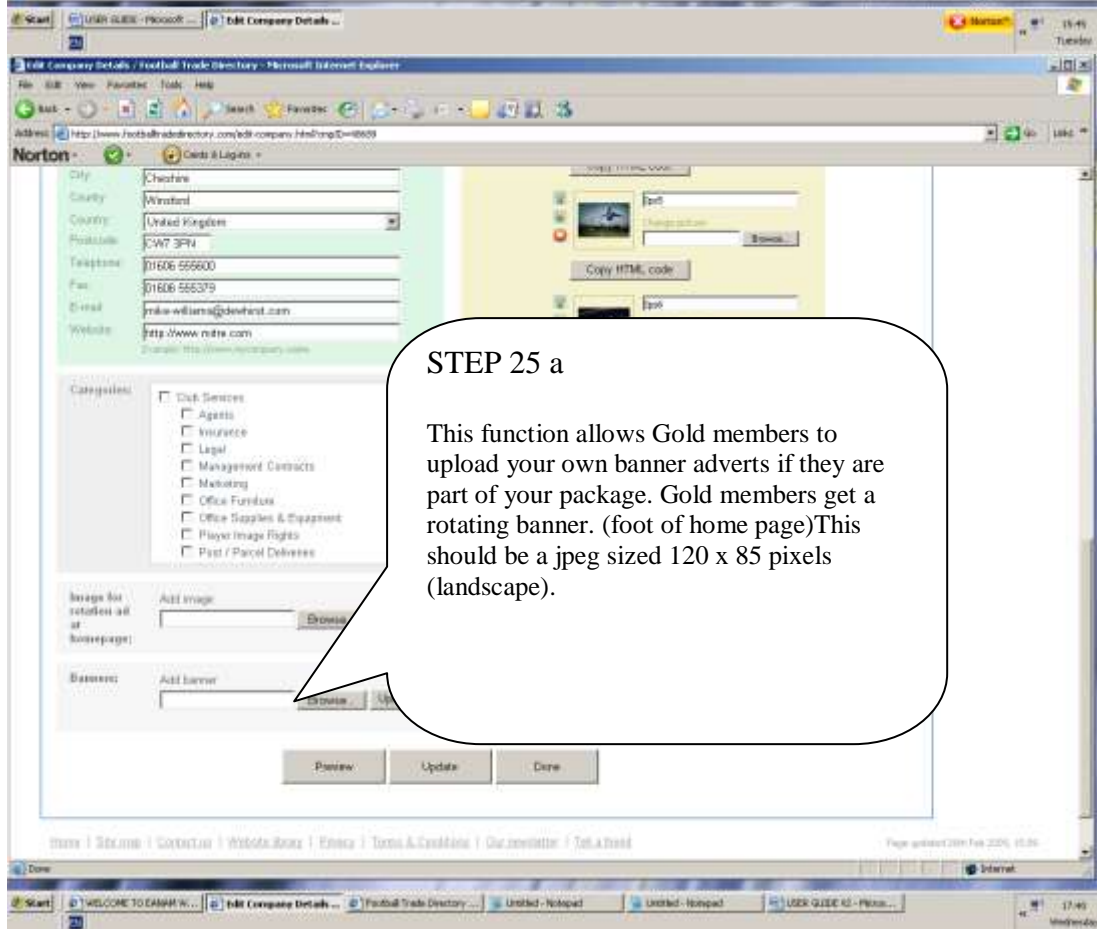
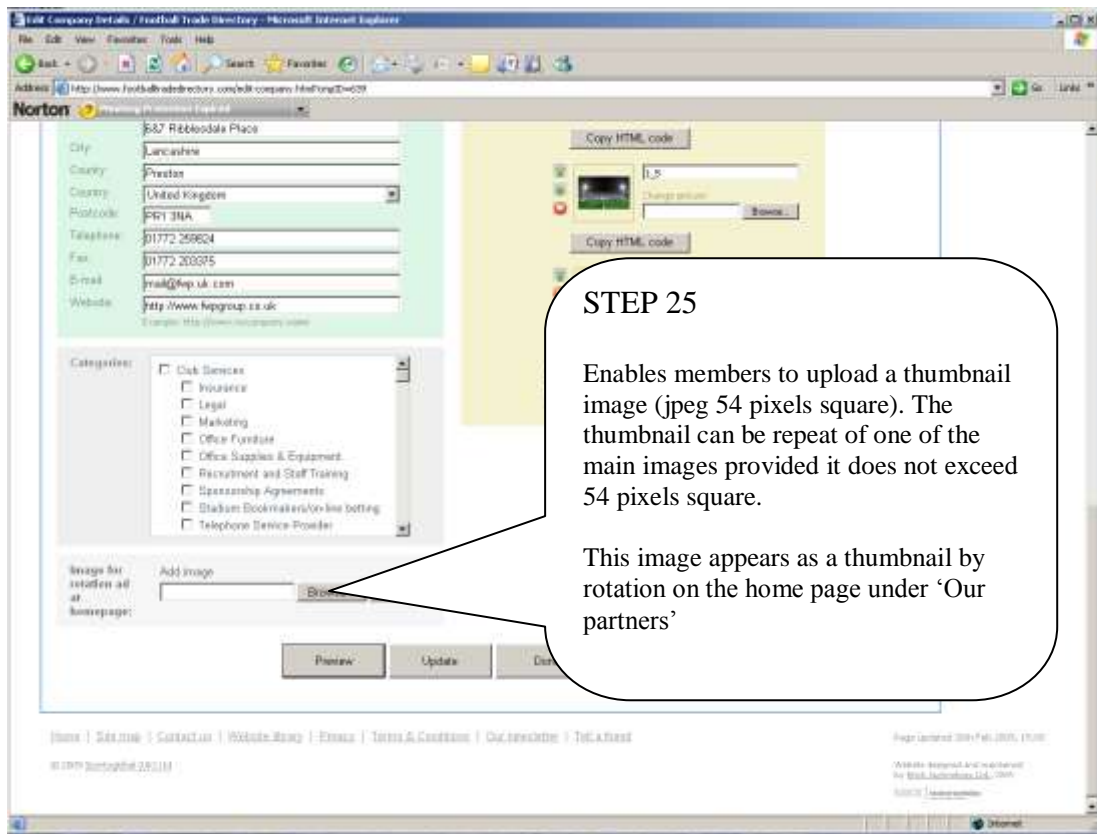
STEP 21

This is a simple text function with Office toolbox so you can create your own descriptive text. We suggest no more than 400 words otherwise it will elongate your advert on most browsers.



STEP 22

This is a simple teaser that appears on your entry. No more than 75 characters allowed



The image cannot be displayed. Your computer may not have enough memory to open the image, or the image may have been corrupted. Restart your computer, and then open the file again. If the red x still appears, you may have to delete the image and then insert it again.

STEP 25 b

As above but Platinum members get a skyscraper banner as well. This should be 120 x 600 pixels (portrait) and preferably be a jpeg.

STEP 26

Use preview to check your advert

STEP 26

Use preview to check your advert